

Stephenson College 2018 Trade Union Facilities Time report

Introduction

The Trade Union (Facility Time Publication Regulations) came into effect on 01 April 2017. As a result of this there is a legislative requirement for Public Sector employers which includes Stephenson College to collate and publish annually information on the amount and cost of facility time within the organisation for the “relevant period”

The relevant period is the 12 Months from 01 April to 31 March every year.

There are four sets of data which the College must publish:

1. Relevant Trade Union Officials: The number and FTE equivalent of employees who were relevant union officials during the relevant period.
2. Percentage of time spent on Facility time: The number of employees employed during the relevant period and the percentage of working hours spent by each relevant union official on facilities time.
3. Percentage of pay bill spent on facility time: The percentage of the total wage bill spent on facility time.
4. Paid Trade Union Activities: The time spent on trade union activities as a percentage of total paid facility time.

The College is required to publish this information on the below sites:

- On Stephenson College’s website
- In Stephenson College’s annual report which covers the relevant period
- On a website maintained on or behalf of the Government.

Further details on the Trade Union Facilities Reporting can be found at:

<https://www.gov.uk/government/publications/trade-union-facility-time-publication-requirements>

Trade Union Representation at Stephenson College

Stephenson College has an active recognition agreement in place with two Trade Unions.

- UCU which represents teaching staff
- Unision which represents support staff

The College and the recognised trade unions meet formally through its JCC (Joint consultative Committee) forum throughout the academic year which fosters its positive and productive working relationships

Statutory reporting

The below information relates to the relevant period of 01 April 2017 to 31 March 2018.

1.Relevant Trade Union Officials

Number of employees who were relevant union officials during the relevant period	Full time Equivalent number
3	2.56

2.Percentage of time spent on Facility time

Percentage of time spent	No of employees
0%	3
1-50%	0
51-99%	0
100%	0

3. Percentage of pay bill spent on facility time

	Figures
Total cost of facility time	£7,930.80
Total pay bill	8,079,110.78
Percentage of the total pay bill spent on facility time	0.098164269

4. Paid trade union activities

	Figure
Time spent on paid trade union activities as a percentage of the total paid facility hours	0%

Declaration

I can confirm that the College's Trade Union Calculations are accurate and are in accordance with the Trade union (Facility Time Publications Requirements).

Vanessa Scales

Director of Human Resources

July 2018